

About the language

(Spoken language is different to written language, in that words and sentences are often shortened, and abbreviations and idioms are often used.)

Expression	Meaning	Explanation
'I stuffed up.'	'I make mistakes.'	Informal language.
'coz'	'because'	An abbreviated form used in spoken language.
'Looks like...'	'I think ...'	The subject 'It' is understood in spoken English.

Tongue twister (L / R) - Say this quickly three times.

Luckily Robert can ring Lee.

Useful phrases - Say these sentences to your partner.

- I'll get there **one way or the other.** (Showing determination)
- That's bad luck!** (Giving feedback, showing that you understand)
- How was it?** (A friendly request for further information)
- I'd like to enquire about the status of my application.** (Following up a job application)
- I wondered if a decision has been made about the personal assistant position.** (Following up a job application)
- When do you think I might hear?** (An enquiry following a job application)

Grammar (the modal 'will')

A speaker can use the modal 'will + main verb' to show that he/she believes that something is true. Here are two examples of this from the podcast.

- Emina believes Nick will get another interview. She says: 'You'll get another interview.'
- Nick believes he will be better prepared next time. He says: 'I'll be better prepared next time.'

Something to know (the essentials)

- There are many ways to get a job – networking, cold calling, applying online, etc.
- You need to be aware of the eight employability skills and thirteen personal attributes identified by employers as important for workers in the Australian economy, and to incorporate them as far as possible into your job application. (See Podcast 5)
- It is essential to have a good resume which clearly shows your contact details, your education and training, your skills and your personal attributes.
- Each time you apply for a job, you need to show on your resume and covering letter how your skills match those required by that particular job, so you usually need to alter your resume for each application.
- Personal presentation is very important at a job interview.

Listening comprehension - Choose the correct answer.

1. What certificates did Nick need for the job at the Tiamo Bar?
 - a) **Responsible Handling of Drinks.**
 - b) **Responsible Serving of Alcohol.**

2. Why did Nick say that he 'stuffed up' at the interview?
 - a) **He realised he should have completed the appropriate certificates before applying for the job.**
 - b) **He didn't know what questions to ask.**

3. Why was Nick embarrassed?
 - a) **He wasn't wearing good clothes.**
 - b) **He was late.**

4. Why did Emina feel that her interview went OK?
 - a) **She had previous experience in Syria.**
 - b) **She had practised with her teacher and was prepared for the questions.**

5. What can Emina do if she hasn't heard from Kmart after a few weeks?
 - a) **She can re-apply for the job.**
 - b) **She can ring them and see if a decision has been made.**

The story - Cross out the wrong word.

Emina, Nick and Tom meet up the day after Nick had his job interview at the Tiamo Bar. Nick tells his friends **among / about** all the things that he did wrong. He realises **what / that** he should have completed the qualifications before he **applied / applying** for the job; he was late for the interview; the only question he **asked / asking** was about the pay; and he gave a bad impression by not **dressed / dressing** appropriately. Emina, on the other hand had **preparation / prepared** for her interview at Kmart and felt that it went **anyway / all right**. Tom advised her to phone the store if she had not **hearing / heard** about the job after a few weeks.

Getting a job - Circle True or False.

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|---|-------------|--------------|
| 1. It's important to be well prepared for a job interview. | True | False |
| 2. After an interview, work out what went well and what didn't go well, so you can do better next time. | True | False |
| 3. Apologise at the start of a job interview in case you make any mistakes. | True | False |

Vocabulary - Complete the sentences with words from the box.

piece	annoyed	embarrassed	happened	further
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1. She walked _____ along the road until she saw the bus stop.
2. I was _____ that I forgot his name again.
3. She took the _____ of paper, folded it, and put it in her bag.
4. He was _____ that he was kept waiting over an hour for an interview.
5. She _____ to be in the bank at the time the robbers burst in.