From Barrier to Opportunity Toolkit – Additional resources

Resources included in the Toolkit do not represent an inclusive list for each topic, rather, they provide a sample of relevant and accessible resources. Content is currently accurate and links active. Should you have any feedback please contact research@ames.net.au

Organisation/author	Title of resource	Year	Type	Link
Section 1. Understanding and	engaging multicultural learne	rs, jobsee	kers, and workers	
Department of Home Affairs	Skilled occupation list	2024	Website	https://immi.homeaffairs.gov.au/visas/working-
				in-australia/skill-occupation-list
Department of Home Affairs	Migration program	2024	Website	https://www.homeaffairs.gov.au/research-and-
	statistics			statistics/statistics/visa-statistics/live/migration-
				program
Australian Government	Settlement Reports	2024	Database	https://www.data.gov.au/dataset/ds-dga-
				8d1b90a9-a4d7-4b10-ad6a-8273722c8628/details
AMES Australia	Regional and Rural	2020	Website	https://www.ames.net.au/settle-in-
	Settlement			aus/humanitarian-settlement-
				program/regional-and-rural-
				settlement#:~:text=The%20most%20popular%20
				areas%20are,Bendigo%2C%20Ballarat%20and%2
				<u>OSwan%20Hill</u> .
Department of Home Affairs	Review of the Migration System	2023	Report	https://www.homeaffairs.gov.au/reports-and-
				pubs/files/review-migration-system-final-
				report.pdf?trk=public_post_comment-text
Australian Bureau of	Census data	2021	Website	https://www.abs.gov.au/census
Statistics				
Department of Home Affairs	Check visa details and conditions (VEVO)	2024	Website	https://immi.homeaffairs.gov.au/visas/already-
				have-a-visa/check-visa-details-and-
				conditions/check-conditions-online
Pacific Australia Labour	PALM Countries	2024	Website	https://www.palmscheme.gov.au/countries
Mobility (PALM) Scheme –				
Australian Government				
Deakin University	Deakin Centre for Refugee	2024	Website	https://deakincreate.org.au/
	Employment, Advocacy,			
	Training and Education			
	(CREATE)			

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Scanlon Foundation	'Why call me that?'	2023	Essay	https://scanloninstitute.org.au/publications/essa
Research Institute	Reflections on labels in a			<u>ys/reflections-on-labels</u>
	diverse nation			
Intersect	Learning modules – Identity	n.d.	Article	https://www.lgbtiqintersect.org.au/learning-
				modules/identity/
Resnick, A	The Intersection of	2024	Article	https://www.verywellmind.com/the-intersection-
	LGBTQIA+ and BIPOC			of-lgbtq-and-poc-5204007
	Identities			
Remplan	Region explorer	2024	Website	https://app.remplan.com.au/
Profile.id	Community profile	2024	Website	https://profile.id.com.au/
Centre for culture, ethnicity,	Consumer Participation	2005	Report	https://www.ceh.org.au/wp-
and health	and Culturally and			content/uploads/2019/10/Consumer-
	Linguistically Diverse			Participation-and-CALD-Communities-ST-
	Communities			<u>20191016.pdf</u>
Australian Institute of Family	Engaging with multicultural	2021	Webinar	https://aifs.gov.au/webinars/engaging-
Studies	communities to understand			multicultural-communities-understand-and-
	and respond to their needs			respond-their-needs
Organizing Engagement	Spectrum of Public	n. d	Website	https://organizingengagement.org/models/spectr
	Participation			um-of-public-participation/
Australian Government	Family Safety Hub	2021	Website	https://plan4womenssafety.dss.gov.au/initiative/f
				amily-safety-hub/
Melbourne Water	Guide to Inclusive	2023	Guide	https://www.melbournewater.com.au/about/what
	Communications &			-we-do/publications/guide-inclusive-
	Engagement			communications-and-engagement
Victorian Government	Methods: human-centred	2023	Website	https://www.vic.gov.au/methods-human-centred-
	design tools and references			<u>design-tools-and-references</u>
Welcoming Cities	Inclusive communications	2021	Guide	https://welcomingcities.org.au/wp-
	toolkit			content/uploads/2021/12/Welcoming-Cities-
				Inclusive-Comms-Tookit V4.1 Spread.pdf

Organisation/author	Title of resource	Year	Туре	Link
Victorian Transcultural Mental Health	Conversations about Community Engagement in Mental Health Podcast	2024	Podcast	https://vtmh.org.au/podcasts/
Mission Australia	Learning from Lived Experience: A Framework for Client Participation	2020	Guide	https://www.missionaustralia.com.au/documents/ resource-sharing/1738-learning-from-lived- experience-a-framework-for-client-participation
Griffith University	Co-Design: 6 Steps to Uncover New Ideas and Attract More Customers	n. d	Guide	https://www.griffith.edu.au/_data/assets/pdf_file /0020/450236/How-to-do-co-design.pdf
NSW Government	A Guide to Build Co-design Capability	2019	Guide	https://aci.health.nsw.gov.au/ data/assets/pdf fi le/0013/502240/Guide-Build-Codesign- Capability.pdf
Advisory Board Centre	ABF101: Advisory Board Best Practice Framework	2024	Guide	https://www.advisoryboardcentre.com/wp- content/uploads/2022/02/ABF-101-2022.pdf
Australian Institute of Family Studies	Participatory action research	2015	Guide	https://www.advisoryboardcentre.com/wp- content/uploads/2022/02/ABF-101-2022.pdf
Australian Government	Racial Discrimination Act 1975	2022	Act	https://www.legislation.gov.au/C2004A00274/2015 -12-10/text
Indeed	How to create an inclusive interview process	2024	Website	https://www.indeed.com/hire/c/info/create-an- inclusive-interview-process
Department of Employment and Workplace Relations	Investing in Experience Toolkit	2023	Guide	https://www.dewr.gov.au/mature-age- hub/resources/support-businesses-investing- experience-tool-kit
Department of Employment and Workplace Relations	Training for employers on employing mature age workers	2023	Website	https://www.dewr.gov.au/mature-age- hub/support-businesses/employer-training
Department of Employment and Workplace Relations	Hiring Outside the Box – Mature age workforce: investing in experience	2023	Webinar	https://www.dewr.gov.au/employment/hiring- staff/hiring-outside-box/hiring-outside-box- mature-age-workforce-investing-experience- webinar-october-2023

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Work45+	For employers and	2023	Website	https://work45plus.org.au/for-employers-and-
	recruiters			recruiters/
Every Age Counts	How to Become an Age-	n.d.	Website	https://www.everyagecounts.org.au/how_to_beco
	Friendly Employer			me an age friendly employer
Federation of Ethnic	Harmony in the Workplace:	2013	Guide	https://academique.com.au/wp-
Communities' Councils of	Factsheet series			content/uploads/2020/09/Diversity-Dividend.pdf
Australia (FECCA)	All: Add	0004	NA	
Harmony Alliance	Harmony Alliance: Migrant	2024	Website	https://harmonyalliance.org.au/
	and Refugee Women for Change			
McKinsey & Company	Delivering through diversity	2018	Report	https://www.mckinsey.com/capabilities/people-
				and-organizational-performance/our-
				insights/delivering-through-diversity
Australian Government	Sex Discrimination Act 1984	2015	Act	https://www.legislation.gov.au/C2004A02868/2014
				<u>-01-01/text</u>
Women's Health in the	Gender Equality in the	2024	Guide	https://pvt.whise.org.au/?_gl=1%2A80zyzf%2A_ga
Southeast	Workplace Toolkit			%2AMTYyMDA3MjczOC4xNjg4MDA3ODY2%2A_g
				a ERPENEYB3G%2AMTY4ODAwNzg2Ni4xLjEuMT
				Y4ODAwNzk4MS4zNS4wLjA.
Department of Employment	Actions: Recruitment and	2022	Website	https://www.dewr.gov.au/actions-recruitment-
and Workplace Relations	engagement strategies to			<u>engagement-strategies</u>
Mandada Carada a Farralita	attract women	0010	Guide	
Workplace Gender Equality	Gender equitable	2019	Guide	https://www.wgea.gov.au/sites/default/files/docu
Agency	recruitment and promotion: Leading practice guide			ments/Recruitment and Promotion 0.pdf
Office for Suburban	Changing perceptions in	2022	Report	https://www.suburbandevelopment.vic.gov.au/ d
Development	employment			ata/assets/pdf_file/0020/190271/Changing-
				Perceptions-in-Employment-Pilot-Report.pdf
Racism. It stops with me	Workplace Cultural	2022	Website	https://itstopswithme.humanrights.gov.au/workpl
	Diversity Tool			ace-cultural-diversity-tool
Australian Department	Fair Farms	2021	Website	https://www.fairfarms.com.au/

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of Agriculture, Fisheries and				
Forestry				
Regional Australia Institute	Steps to Settlement	2019	Guide	https://www.regionalaustralia.org.au/Web/Web/T
	Success			oolkits-Indexes/Steps-to-Settlement-
				Success.aspx?hkey=d4b116f2-8bd4-4c35-b5cc-
				998380b1c77f
AMES Australia	Regional Futures: Economic	2018	Report	https://www.ames.net.au/-
	and social impact of the			/media/files/research/23503-ames-bendigo-
	Karen resettlement in			regional-futures-report final 30aug2018.pdf
	Bendigo			
Section 2: Building an inclusive	e and supportive workplace			
McKinsey & Company	Diversity wins: How	2020	Report	https://www.mckinsey.com/~/media/mckinsey/fea
	inclusion matters			tured%20insights/diversity%20and%20inclusion/
				diversity%20wins%20how%20inclusion%20matte
				rs/diversity-wins-how-inclusion-matters-vf.pdf
Diversity Council of Australia	Inclusion@Work Index 2023-	2024	Website	https://www.dca.org.au/research/inclusion-at-
	2024			work-index-2023-2024
Federation of Ethnic	Cultural Competence in	2019	Guide	https://fecca.org.au/wp-
Communities' Councils of	Australia: A Guide			content/uploads/2019/05/Cultural-Competence-
Australia (FECCA)				<u>in-Australia-A-Guide.pdf</u>
Special Broadcasting Service	Inclusion Training Program	2024	Website	https://inclusion-
(SBS)				program.com.au/training_program
Department of Employment	Hiring Outside the Box	2024	Webinar	https://www.dewr.gov.au/employment/hiring-
and Workplace Relations	webinar series			staff/hiring-outside-box
Victorian Government	Equal Opportunity Act 2010	2010	Act	https://www.legislation.vic.gov.au/in-
				force/acts/equal-opportunity-act-2010/030
Office for Suburban	Changing perceptions in	2022	Report	https://www.suburbandevelopment.vic.gov.au/ d
Development	employment			ata/assets/pdf_file/0020/190271/Changing-
				Perceptions-in-Employment-Pilot-Report.pdf

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Victorian Equal Opportunity and Human Rights Commission	Equal opportunity practice guidelines	2024	Website	https://www.humanrights.vic.gov.au/for- organisations/guidelines/
Migrant Workers Centre	Book a Know Your Rights session	2024	Website	https://www.migrantworkers.org.au/know your rights
Migrant Workers Centre	Resources	2024	Website	https://www.migrantworkers.org.au/resources
WorkSafe Victoria	OHS responsibilities and duties	2024	Website	https://www.worksafe.vic.gov.au/ohs- responsibilities-and-duties
WorkSafe Victoria	Communicating across languages	2024	Website	https://www.worksafe.vic.gov.au/communicating- across-languages
WorkSafe Victoria	Information in Languages	2024	Website	https://www.worksafe.vic.gov.au/languages
SafeWork NSW	Translated resources	2024	Website	https://www.safework.nsw.gov.au/advice-and- resources/translated-resources
Victorian Trades Hall Council (VTHC)	OHS Rep - Ask Renata	2024	Website	https://www.ohsrep.org.au/ask_renata
Section 3: Learning about and	sharing good practice			
Victorian Government	Strength-based approach: A guide to writing Transition Learning and Development Statements	2012	Guide	https://www.dss.gov.au/sites/default/files/docume nts/04 2022/cafis 1h - strengths- based_approaches.pdf
Department of Social Services	Strengths based approaches	2022	Guide	https://www.dss.gov.au/system/files/resources/ca fis 1h - strengths- based_approaches.pdf#:~:text=A%20strength- based%20approach%20is%20a%20way%20of%2 Oworking,and%20are%20capable%20of%20grow th%2C%20learning%20and%20change.
Victorian Government	Communicating with multicultural communities	2024	Website	https://www.vic.gov.au/communicating- multicultural-communities
Community Door	Collaborative practice models	n.d.	Website	https://communitydoor.org.au/resources/collaboration/collaborative-practice-models

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Australian Council of Social	Building networks	2015	Website	https://resilience.acoss.org.au/the-six-
Service (ACOSS)				steps/building-networks
Wyndham City Council	What is Opportunity	2024	Website	https://www.wyndham.vic.gov.au/opportunity-
	Wyndham			<u>wyndham</u>
Victorian Government	Learn Locals - working with	2024	Website	https://www.vic.gov.au/learn-locals-working-
	employers			with-employers
IPAA Victoria	Communities of Practice	2023	Website	https://www.vic.ipaa.org.au/networking/communi
				ties-of-practice/
Victorian Local Learning and	Find your LLEN	2021	Website	https://www.vicllens.org.au/find-your-llen/
Employment Networks				
(VicLLENs)				
Refugee Council of Australia	Interagency networks	2024	Website	https://www.refugeecouncil.org.au/interagency-
				networks/
SwinLocal	Welcome to SwinLocal	2024	Website	http://www.swinlocal.com/
ACT Government	Community of Practice Plan	n.d.	Guide	https://www.education.act.gov.au/ data/assets/
				word_doc/0003/1737930/Community-of-
				<u>Practice-Plan.docx</u>
Australian Research Alliance	A quick guide to	2021	Guide	https://www.aracy.org.au/publication-
for Children and Youth	establishing a Community			resources/command/download_file/id/451/filena
	of Practice			me/A quick guide to Establishing a Communit
				y of Practice (ARACY) 2021 - FINAL.pdf
Section 4. Identifying and prog	gressing service improvements	and wor	kplace practices	
Department of Foreign	Monitoring and Evaluation	2018	Guide	https://www.dfat.gov.au/sites/default/files/founda
Affairs				tion-monitoring-and-evaluation.pdf
Wellsprings for Women	Women's Health and Safety	2020	Report	https://www.anrows.org.au/research-
	Project			program/culturally-and-linguistically-diverse-
				projects-with-action-research/wellsprings-for-
				women/
Australian Institute of Family	Planning an evaluation	2020	Guide	https://aifs.gov.au/resources/practice-
Studies				guides/planning-evaluation

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Victorian Government	Methods: human-centred	2023	Website	https://www.vic.gov.au/methods-human-centred-
	design tools and references			design-tools-and-references
NSW Government	Library of co-design	n. d	Website	https://aci.health.nsw.gov.au/projects/co-
	resources			design/about-this-toolkit
Australian Institute of Family	How to develop a program	2016	Guide	https://aifs.gov.au/resources/practice-
Studies	logic for planning and			guides/how-develop-program-logic-planning-
	evaluation			<u>and-evaluation</u>
University of Technology	Measuring Social Impact	2022	Website	https://open.uts.edu.au/uts-open/study-
Sydney	free course			area/business-and-transformation/career-
				development/measuring-social-impact
Melbourne Water	Guide to Inclusive	2023	Guide	https://www.melbournewater.com.au/about/what
	Communications &			-we-do/publications/guide-inclusive-
	Engagement			communications-and-engagement
Tools4dev	Monitoring and evaluation	2022	Website	https://tools4dev.org/resources/me-framework-
	(M&E) framework template			template/
UN Women	Monitoring and Evaluation	2010	Website	https://www.endvawnow.org/en/articles/335-
	Frameworks (3 parts)			monitoring-and-evaluation-frameworks-3-
				<u>parts.html</u>
Australian Bureau of	Basic Service Design	2023	Website	https://www.abs.gov.au/websitedbs/D3310114.nsf/
Statistics				home/Basic+Survey+Design+-+Introduction
Australian Institute of Family	Using a survey to collect	2023	Guide	https://aifs.gov.au/resources/practice-
Studies	data for evaluation: A guide			guides/using-survey-collect-data-evaluation-
	for beginners			<u>guide-beginners</u>
Qualtrics - Sarah Fisher	How to create an effective	2023	Blog	https://www.qualtrics.com/blog/how-to-create-a-
	survey in 15 simple tips			survey/
Toptal	Great Questions Lead to	n. d	Article	https://www.toptal.com/designers/product-
	Great Design: A Guide to the			design/design-thinking-great-questions
	Design-thinking Process			
Qualtrics - Alex Bischoff	Customer journey mapping:	n. d	Blog	https://delighted.com/blog/guide-to-customer-
	The key to understanding			journey-mapping
	your customer			

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Melbourne Water	Guide to Inclusive	2023	Guide	https://www.melbournewater.com.au/about/what
	Communications &			-we-do/publications/guide-inclusive-
	Engagement			communications-and-engagement
Victorian Government	Affinity mapping	2023	Website	https://www.vic.gov.au/affinity-mapping
Centre for Culture, Ethnicity,	Conducting focus groups	2019	Guide	https://hic.org.au/wp-
and Health	with CALD			content/uploads/2019/10/HIC-Conducting-focus-
	communities			groups-with-CALD-communities.pdf
Victorian Government	Human-centred design	2023	Website	https://www.vic.gov.au/human-centred-design-
	playbook			playbook
NSW Government	Interviews and focus groups	2021	Website	https://education.nsw.gov.au/teaching-and-
				learning/professional-learning/pl-
				resources/evaluation-resource-hub/collecting-
				data/interviews-and-focus-
				groups#Advantages0
Workplace Gender Equality	Conducting a focus group	n. d	Website	https://www.wgea.gov.au/resources/guide-to-
Agency				consulting/focus-group
Australian Government	Who has rights under the Privacy Act?	n. d	Website	https://www.oaic.gov.au/privacy/privacy-
				legislation/the-privacy-act/rights-and-
				responsibilities
National Health and Medical	National Statement on	2018	Guide	https://www.nhmrc.gov.au/about-
Research Council	Ethical Conduct in Human			us/publications/national-statement-ethical-
	Research			conduct-human-research-2007-updated-2018
National Health and Medical	Australian Code for the	2018	Guide	https://www.nhmrc.gov.au/sites/default/files/docu
Research Council	Responsible Conduct of			ments/attachments/grant%20documents/The-
	Research			australian-code-for-the-responsible-conduct-
				of-research-2018.pdf
ANROWS	Cultural safety principles	2018	Guide	https://www.anrows.org.au/resources/cultural-
	and guidelines			safety-principles-and-guidelines/
Centre for Multicultural Youth	"Data? It's everything	2024	Report	https://cmy.wpenginepowered.com/wp-
				content/uploads/2024/12/Collecting-data-with-

Organisation/author	Title of resource	Year	Туре	Link
	about you!" Collecting data			multicultural-young-people-CMY-Report-
	with multicultural young			<u>2024.pdf</u>
	people.			
Block, K et al.	Addressing Ethical and	2012	Article	https://academic.oup.com/jrs/article/26/1/69/1559
	Methodological Challenges			<u>507</u>
	in Research with Refugee-			
	background Young People:			
	Reflections from the Field			
Mission Australia	Learning from Lived	2020	Guide	https://www.missionaustralia.com.au/documents/
	Experience: A Framework			resource-sharing/1738-learning-from-lived-
	for Client Participation			experience-a-framework-for-client-
				participation/file